



RULES & REGULATIONS

EVENT DATE: August 7th 2010

OPERATIONS HOURS:

Set up no earlier than 9:00AM on date of event. All vehicles must be removed from the Plaza by 10:00 AM. Booths will be staffed and operating from 10:30 AM to 3:30 PM.

INSTALLATION & DISMANTLING OF EXHIBITS:

All exhibits must be fully operational by 10:30 am the day of the event. All exhibits must be confined to the limits of exhibitor's space. **Exhibitor will provide booth construction, shade, tables and chairs. No booth may be torn down prior to 3:00 PM.** All property, exhibit material and furnishings belonging to exhibitor must be removed from HickoryTree Plaza by 3:30 pm of event date.

Exhibitors must clean up their own trash! Future participation may be refused if your space and its surrounding area is not cleaned up and trash transported to designated areas.

BOOTH ASSIGNMENT:

All booths shall be assigned by VITA. We will not have duplication of items. Exhibitor must declare in full what they will be exhibiting and or selling. Misrepresentation may result in immediate removal of exhibitor exhibit material and booth with no refund due. If any business owner of HickoryTree Plaza request a booth it will be available for free but a VITA representative be advised before spaces are become unavailable.

PAYMENT OF BOOTH FEES:

Your deposit of \$50.00 down payment must accompany this application with the balance due August 2nd or sooner. Application fee is refundable up to 10 days prior to the event date, after which no refunds will be made.

BOOTH SPACE IS LIMITED SO GET YOUR APPLICATIONS IN EARLY!

If fees are not received within 5 days of the event, VITA has no further obligation to the exhibitor and may cancel this contract and release said space. Booth spaces sell fast! Get your application in early!

LIABILITY:

Each exhibitor and or their agent(s) shall be solely responsible for the safeguarding of their booth, exhibit materials, personal belongings and property until they have been removed from grounds at closing of the event. Security will be minimal. VITA, Storeowners and any responsible party(s) will not be responsible for, held liable for, or guarantee the safety of exhibitor's property from damage, theft, and accident of any loss whatsoever. Exhibitor and or their agent(s) will be held liable for any damage caused by him or his representatives to the property and buildings within the official boundaries of the event. VITA, HickoryTree Plaza business owners and or their agent(s) shall remain free of harm of product sales or attendance.

AGREEMENT TO RULES AND REGULATIONS:

Signing this agreement constitutes an understanding and obligation by the exhibitor and or his agent(s) to abide by the aforementioned rules and regulations. Exhibitors and or his agent(s) will at all times comply with the State, County and Local Laws & Ordinances. Should exhibitor and or his agent(s) fail to observe any of the terms set forth in this contract and or any rules deemed necessary by VITA for control of the event, they may forfeit their right to exhibit space and be removed from the HickoryTree Plaza grounds with no right to refund. VITA and the HickoryTree Plaza business owners and or their agent(s) reserve the right to reject any exhibitor and or exhibit without prejudice.

LET'S HAVE A SUCCESSFUL COMMUNITY EVENT! THIS IS THE FIRST OF MANY!

Exhibitor _____

Date _____

VITA Rep. _____

Date _____